



**sanne**

# Preparing for your interview

**Ambition**  
our thirst for knowledge,  
gives you the edge.

[sannegroup.com](https://sannegroup.com)

## About Sanne

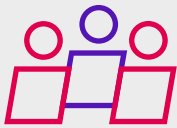
Sanne, an Apex Group company, is an award-winning global provider of alternative asset and corporate services.

Established since 1988, Sanne employs c.2,200 professionals worldwide and administers structures and funds that have in excess of US\$685 billion assets. We deliver tailored fiduciary services to a highly valued international client base through a global network of 23 locations spread across the Americas, Europe, Africa and Asia-Pacific.

Clients are serviced through regional businesses which are led by global leaders with deep experience in alternative asset and corporate services. Each business contains multifunctional and skilled teams of professionally qualified people who are aligned to the specific requirements of each client, across one accredited platform.

Sanne leads in the provision of fund and corporate administration services. Specialist expertise is delivered across private debt, capital markets, real assets, private equity, hedge and corporate services. Key clients at Sanne include leading fund managers, financial institutions and global corporates. Effective August 4, 2022, Sanne was acquired by Apex Group, providing clients with access to the wider Group's full range of services.

## Sanne at a glance



**2,200+**  
people worldwide



**ESG advisory**  
a signatory of PRI



**\$685bn+**  
assets under administration



**Leaders**  
in fund and  
administration services



**Accredited**  
business process



**23 locations**  
AMERICAS / EUROPE /  
AFRICA / ASIA-PACIFIC

## Our promise

We believe that clients should expect more, so we stand for professionalism, innovation and quality. If you require a strategic relationship and a true business partnership with people who genuinely care about your growth. We are Sanne.

### Let's talk...

For more information, please visit our website [sannegroup.com](https://sannegroup.com)

## Preparing for an Interview



### Plan

Do your research on the company, job (is there a job description?) and industry, preparing questions for the interviewer and answers for questions you feel you may be asked on yourself.



### Prepare

Check you know where the address is and how to get there



### Perform

Be punctual, be polite, don't slouch and answer questions clearly and concisely

## Tips for making a good first impression

- Be punctual – Arrive or be ready 10 minutes before the interview starts
- Be positive and enthusiastic
- Think about your body language – smile frequently, don't slouch and maintain eye contact

## Having a virtual interview

- Check if you are having a video or audio interview
- Choose a private area which is quiet or free from background noise
- For a video call - ensure your environment on view from your camera is clutter free
- Sufficient lighting - the interviewer would like to put a face to a name, so make sure you are in a well-lit area.
- Test your equipment and any apps beforehand. If a pre interview test is offered – take it
- Present yourself professionally – ensure that you are dressed as you would for an interview in the office

## Example Questions you could prepare to answer about yourself

- Tell us about yourself.
- What accomplishment are you most proud of?
- What are your strengths?
- Why do you want this job?
- What is a weakness of yours?
- What can you contribute/bring to our organization?
- What motivates you?
- What are your hobbies?
- Do you have any questions for us?



**sanne**

**Professionalism**  
sets us apart,  
strengthens your business.

**[sannegroup.com](http://sannegroup.com)**